



## CHECKLIST FOR PASSPORT APPLICATION (APPLICANT BELOW 12 YEARS OLD)

### IMPORTANT NOTES:

- i. APPOINTMENT REQUIRED BY CALLING 02 61200 324 AFTER 3.00 pm
- ii. COMPLETED APPLICATION WILL OBTAIN PASSPORT AFTER 3 WEEKS
- iii. APPLICANT MUST BE ACCOMPANIED BY EITHER PARENT DURING APPLICATION PROCESS AT THE MALAYSIAN HIGH COMMISSION

	DOCUMENT TO BE COMPLETED	QUANTITY
1.	<b>PASSPORT APPLICATION FORM (IM.42)</b> - Print as single sheet <a href="http://malaysia.org.au/forms/passport.pdf">http://malaysia.org.au/forms/passport.pdf</a>	1
2.	<b>CURRENT PASSPORT</b>	Original and 2 photocopy
3.	<b>MYKID WITH CHIP</b>	Original and 2 photocopy
4.	<b>MALAYSIAN BIRTH CERTIFICATE OR BORANG W</b>	Original and 2 photocopy
5.	<b>PARENT'S MYKAD WITH CHIP</b>	Original and 2 photocopy
6.	<b>PARENT'S CITIZENSHIP CERTIFICATE</b> (if applicable)	Original and 2 photocopy
7.	<b>PARENT'S MARRIAGE CERTIFICATE</b>	Original and 2 photocopy
8.	<b>RECENT WHITE BACKGROUND PASSPORT SIZE PHOTOGRAPH</b> (Photo service also available at office for AUD 15)	2
9.	<b>VALID AUSTRALIAN VISA :</b> - Visa label - Children born in Australia with dual citizenship (Australian) <b>MUST</b> have an Australian Declaratory Visa in their Malaysian passport or Australian passport. - Printed Electronic Visa / Visa Grant Notice / Visa Entitlement Verification Online (VEVO) <b>MUST</b> be provided. - We <b>DO NOT ACCEPT Visitor's Visa</b> for passport's application.	Original and 2 photocopy
9.	<b>FEE : CASH OR MONEY ORDER</b> <b>(PAYABLE TO MALAYSIAN HIGH COMMISSION)</b> <b>AUD 40.00</b>	1
7.	<b>PICK UP OF NEW PASSPORT IN PERSON.</b> (We will inform once passport is ready)	